

**MINUTES** of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 13th day of November, 2017.

**PRESENT:** **Robert Anderson, Chairman**  
**Jerome D. Schad, Vice Chairman**  
**Karl J. Simmeth, Jr., Treasurer**  
**Joseph T. Burns, Secretary to the Authority**  
**Earl Jann, Executive Director**  
**Terrence McCracken, Deputy Administrative Director**  
**Robert J. Lichtenthal, Jr., Deputy Director**  
**Russell Stoll, Executive Engineer**  
**Paul Riester, Director of Administration**  
**Karen Prendergast, Comptroller**  
**Steve D'Amico, Business Office Manager**  
**Daniel NeMoyer, Director of Human Resources**  
**Jacqueline Mattina, Deputy Associate Attorney**  
**Darlene Sikorski-Petritz, Deputy Associate Attorney**  
**Richard Planavsky, Chief Business Officer Manager/Budget Director**  
**John Mogavero, Chemist/Chief WTPO**

**ATTENDEES:** **Sean Dwyer**  
**Daniel Brennan**  
**Ashley Parslow**  
**Judith Koerber**  
**Robert Denzy**

## **CALL TO ORDER**

## **PLEDGE TO THE FLAG**

## **I. - ROLL CALL**

## **II. - READING OF MINUTES**

Motion by Mr. Simmeth seconded by Mr. Schad and carried to waive the reading of the Minutes of the Meeting held on October 26, 2017.

## **III. - APPROVAL OF MINUTES**

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve the Minutes of the Meeting held on October 26, 2017.

**IV. - REPORTS**

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**

**V. - COMMUNICATIONS AND BILLS**

**ITEM 1 - Creation and/or Amendment of Master Purchase Orders:**

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached not to exceed the amount of \$3,652,798.00 and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.



**ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:**

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

## Item 2

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## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.1	0049-12	11	BUOY INSTALLATION & UNDERWATER SERVIVCES VAN DE WATER & STURGEON POINT ALLEN MARINE SERVICES INC Effective 10/01/2012 Thru 12/31/2017	11/13/2017	2,950.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			241,866.00 98,865.00 143,001.00		
1.2	0313-13	46	BUFFALO WATER PURCHASED OCTOBER 2017 ECWA - TX & LANG INT BUFFALO WATER BOARD Effective 7/31/2013 Thru 6/30/2023	11/13/2017	5,902.35
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			500,000.00 372,660.81 127,339.19		
1.3	0685-17	4	TOWN OF EVANS SURCHARGE 2017 CUSTOMER SERVICE & BILLING TOWN OF EVANS Effective 1/01/2017 Thru 12/31/2017	11/13/2017	344,833.85
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,200,000.00 1,136,157.30 63,842.70		
1.4	1053-16CL	56	LIQUID CHLORINE VAN DE WATER 11/6/17 JCI JONES CHEMICALS (CALEDONIA NY) Effective 1/01/2016 Thru 4/30/2018	11/13/2017	4,232.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			370,300.00 255,507.00 114,793.00		
1.5	1101-16	144	WATER MAIN MATERIALS CONT. ECWA K & S CONTRACTORS SUPPLY INC Effective 1/01/2016 Thru 12/31/2017	11/13/2017	105.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			800,000.00 565,011.41 234,988.59		
1.6	1214-16	129	WATER MAIN MATERIALS CONT. ECWA LOCK CITY SUPPLY INC Effective 1/01/2016 Thru 12/31/2017	11/13/2017	672.12
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			600,000.00 567,777.64 32,222.36		

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1.7	1403-15	26	WATER METERS CONT. 8/01/15 - 7/31/18 METER SHOP NEPTUNE TECHNOLOGY GROUP INC Effective 8/01/2015 Thru 7/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 6,012,760.00 3,183,287.00 2,829,473.00	11/13/2017	28,710.00
1.8	1405-17	11	SWAN RAMP PARKING - 2017 3279 GROUP INC ECWA 3279 GROUP INC Effective 1/01/2017 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 7,000.00 4,179.00 2,821.00	11/13/2017	315.00
1.9	200776	171	PEST / RODENT CONTROL 10/26/2017 VANDEWATER TREATMENT PLANT ASHLAND PEST CONTROL INC Effective 1/01/2013 Thru 5/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 20,000.00 13,625.00 6,375.00	11/13/2017	55.00
1.10	2016005	13	LOCKSMITH SERVICES ECWA ALL LOCATIONS ABC LOCKSMITH SERVICE, INC Effective 2/15/2016 Thru 2/14/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,000.00 196.45 8,803.55	11/13/2017	26.80
1.11	2016012	13	REPAIR OF LOCATORS/CATS VARIOUS LOCATION VOLLAND ELECTRIC EQUIPMENT CORP Effective 4/01/2016 Thru 3/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,500.00 2,709.11 6,790.89	11/13/2017	194.15
1.12	2016025	50	TIRE SERVICES VARIOUS ECWA VEHICLES EDS TIRE SERVICE INC Effective 9/16/2016 Thru 9/15/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 18,000.00 9,519.90 8,480.10	11/13/2017	282.00

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1.13	2016040	27	CARBON DIOXIDE KEEPFILL PROGRAM VAN DE WATER PLANT IRISH CARBONIC & WELDING CORP Effective 10/28/2016 Thru 10/27/2018	10/31/17 11/13/2017	50.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			8,000.00 2,713.69 5,286.31		
1.14	2017010	24	SODIUM HYPOCHLORITE BOOSTER STATIONS RIVERSIDE CHEMICAL COMPANY INC Effective 5/01/2017 Thru 4/30/2018	11/13/2017	376.20
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,999.00 6,692.25 3,306.75		
1.15	2017011	19	GOODYEAR TIRES VARIOUS ECWA VEHICLES GOODYEAR SERVICE STORES (TRANSIT RD.) Effective 5/16/2017 Thru 3/31/2019	11/13/2017	1,530.24
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			28,000.00 17,676.26 10,323.74		
1.16	2017014	4	PLUMBING SERVICE ECWA FACILITIES M K S PLUMBING CORP Effective 6/01/2017 Thru 5/31/2019	10/03/2017 11/13/2017	726.64
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,999.00 2,143.24 7,855.76		
1.17	2030-17	32	DELIVERY SERVICES 2017-2021 VAN DE WATER UNITED PARCEL SERVICE Effective 3/21/2017 Thru 3/20/2021	11/13/2017	28.80
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			15,000.00 1,265.62 13,734.38		
1.18	2030-17	33	DELIVERY SERVICES 2017-2021 STP UNITED PARCEL SERVICE Effective 3/21/2017 Thru 3/20/2021	11/13/2017	70.19
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			15,000.00 1,335.81 13,664.19		

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1.19	2200-17	3	MAINT AGREEMENT FOR XEROX COPY MACHINE ELLICOTT SQUARE XEROX CORPORATION (ROCHESTER) Effective 8/15/2017 Thru 8/14/2018	11/13/2017	15.19
			NEW YORK STATE CONTRACT		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,000.00 50.28 949.72		
1.20	2472-14	36	CONSULTING SERVICES THROUGH 9/30/17 OPERATIONS AND MAINTENANCE EMA INC Effective 10/01/2014 Thru 3/31/2018	11/13/2017	106,192.73
			CONSULTANT		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			3,652,798.00 3,085,419.29 567,378.71		
1.21	2604-15UNI	534	TOWEL, UNIFORM SERVICE 10-30-17 ECWA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019	11/13/2017	241.00
			NONE		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			85,000.00 66,555.19 18,444.81		
1.22	2604-15UNI	538	TOWEL, UNIFORM SERVICE 10/31/2017 VDW CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019	11/13/2017	103.34
			NONE		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			85,000.00 67,019.74 17,980.26		
1.23	2604-15UNI	542	UNIFORM SERVICE 11/08/17 STURGEON POINT CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019	11/13/2017	82.72
			NONE		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			85,000.00 67,454.50 17,545.50		
1.24	2714-19	28	202-128811001-001 ES PRI AND PTOP ECWA TIME WARNER CABLE (P.O.BOX 70872) Effective 5/23/2017 Thru 8/15/2018	11/13/2017	538.60
			NEW YORK STATE CONTRACT		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			300,000.00 37,626.99 262,373.01		

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1.25	2821-CH009	6	CH-009, ENGR SERVICE THROUGH 10/27/17 WATER SYSTEM IMPROVEMENTS-VARIOUS CHA CONSULTING, INC Effective 4/28/2017 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 162,766.00 67,980.30 94,785.70	11/13/2017 CONSULTANT	16,621.88
1.26	3277-W-23	3	W-23, PAYMENT# 3, THROUGH 10/6/17 ECWA AMSTAR OF WESTERN NEW YORK, INC Effective 7/13/2016 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,087,000.00 900,125.00 186,875.00	11/13/2017 CONTRACTOR	104,500.00
1.27	4121-16	80	WATER MAIN MATERIALS CONT. ECWA EVERETT J PRESCOTT INC (BLASDELL, NY) Effective 1/01/2016 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 220,000.00 92,651.44 127,348.56	11/13/2017	72.78
1.28	4121-16	81	WATER MAIN MATERIALS CONT. ECWA EVERETT J PRESCOTT INC (BLASDELL, NY) Effective 1/01/2016 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 220,000.00 93,634.54 126,365.46	11/13/2017	983.10
1.29	4908-16	57	REPAIRS AND PARTS - CATERPILLAR MAINTENANCE AND REPAIR OF VEHICLES MILTON CAT Effective 4/01/2016 Thru 5/18/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 50,000.00 27,655.02 22,344.98	11/13/2017 NONE	163.58
1.30	4908-16	59	REPAIRS AND PARTS - CATERPILLAR MAINTENANCE AND REPAIR OF VEHICLES MILTON CAT Effective 4/01/2016 Thru 5/18/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 50,000.00 28,361.24 21,638.76	11/13/2017 NONE	453.18

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.31	4963-17	1	INSPECTION & REPAIR OF OVERHEAD CRANES VARIOUS LOCATIONS SIMMERS CRANE DESIGN & SERVICES Effective 7/01/2017 Thru 6/30/2018	11/13/2017	9,720.00
			SERVICE REPAIR		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			50,920.00 9,720.00 41,200.00		
1.32	5228-15	68	MAINTENANCE AGREEMENT FOR RADIO SYSTEM VARIOUS LOCATIONS FOR VEHICLES FM COMMUNICATIONS INC Effective 4/01/2015 Thru 3/31/2018	11/13/2017	1,318.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			135,498.00 51,862.40 83,635.60		
1.33	6209-17	26	POLYALUMINUM CHLORIDE COAGULANT ST. POINT & VDW PLANTS KEMIRA WATER SOLUTIONS INC Effective 7/01/2017 Thru 6/30/2019	11/07/17 11/13/2017	4,335.66
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			683,673.97 119,129.28 564,544.69		
1.34	6209-17	27	POLYALUMINUM CHLORIDE COAGULANT VDW PLANTS 11/9/17 KEMIRA WATER SOLUTIONS INC Effective 7/01/2017 Thru 6/30/2019	11/13/2017	4,337.52
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			683,673.97 123,466.80 560,207.17		
1.35	6449-17	147	GROUP DT-5541 & DT-5542 INV #ECWAD102817 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2017 Thru 12/31/2017	11/13/2017	2,587.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000,000.00 4,073,516.56 926,483.44		
1.36	6449-17	151	RETIREE ENCOMPASS 65 AND PASSPORT PPO ECWA NOVEMBER LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2017 Thru 12/31/2017	11/13/2017	36,446.94
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000,000.00 4,163,188.64 836,811.36		

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.37	6767-16	25	WATER MAIN MATERIALS CONT. ECWA T. MINA SUPPLY Effective 1/01/2016 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 100,000.00 58,546.54 41,453.46	11/13/2017	2,913.50
1.38	7133-17	87	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2017 Thru 1/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 20,000.00 19,155.46 844.54	11/13/2017	150.58
1.39	7133-17	88	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2017 Thru 1/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 20,000.00 19,523.46 476.54	11/13/2017	368.00
1.40	7133-17	89	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2017 Thru 1/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 20,000.00 19,589.85 410.15	11/13/2017	66.39
1.41	7133-17	90	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2017 Thru 1/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 20,000.00 19,740.43 259.57	11/13/2017	150.58
1.42	7722-WSA11	16	CONT-WSA11, ENGR SVC THRU 9/30/17 WATER SYSTEM IMPROVEMENTS-CLTN,CHTN,ETC WM SCHUTT & ASSOCIATES PC Effective 6/09/2016 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 213,000.00 171,637.01 41,362.99	11/13/2017	17,531.76

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.43	7867-17SM2	8	SMALL SERVICES CONTRACT, AREA NO. 2 ECWA SERVICES AREA NO.2 ( SOUTH AREA ) 716 SITE CONTRACTING, INC. Effective 2/01/2017 Thru 8/31/2019	11/13/2017	67,824.30
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,537,250.00 354,155.72 1,183,094.28		
1.44	8498-17	4	CITY OF TONAWANDA SURCHARGE 2017 CUSTOMER SERVICE & BILLING CITY OF TONAWANDA (SURCHARGE REPORT) Effective 1/01/2017 Thru 12/31/2017	11/13/2017	53,131.55
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			300,000.00 201,180.53 98,819.47		
Total Master P/O Releases:				44	821,910.22

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## Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.1	AEK17-0045	POSTAGE REFILL CHARGES 11/03/17 ELLICOTT SQ - SMALL MAIL MACHINE PITNEY BOWES INC	11/13/2017	2,999.59
2.2	AEK17-0046	EZ-PASS NOTICE ECWA NEW YORK STATE THRUWAY AUTHORITY	11/13/2017	8.15
2.3	AEK17-0047	HEALTH PREMIUM REIMB NOVEMBER 2017 HEALTH PREMIUM REIMB - RETIREE JAMES M. ELARDO	11/13/2017	445.40
2.4	AEK17-0048	HEALTH PREMIUM REIMB NOVEMBER 2017 HEALTH PREMIUM REIMB - RETIREE DANIEL SNYDER	11/13/2017	1,013.36
2.5	AEK17-0049	SUBURBAN DAVITA DIALYSIS-L. SOUTHWICK ECWA SUBURBAN DAVITA DIALYSIS	11/13/2017	1,512.62
2.6	BS17-00031	4" PRESSURE GAUGE STP TEMP 42" DISCHARGE LINE GRAINGER (BUFFALO)	11/13/2017 NEW YORK STATE CONTRACT	198.80
2.7	CAM117-053	H3 FOOD GRADE MINERAL OIL POLYMER SYSTEM GRAINGER (BUFFALO)	11/13/2017 NEW YORK STATE CONTRACT	452.70
2.8	GJL17-0115	VIDEO CONFERENCING ECWA CDW-G	11/13/2017	1,124.99
2.9	GJL17-0126	GOTOMEETING SOFTWARE ECWA GETGO, INC.	11/13/2017	1,500.00
2.10	GJL17-0149	MAINT/SUPPORT - CISCO EQUIPMENT INFORMATION TECHNOLOGY C S BUSINESS SYSTEMS, INC	11/13/2017 NEW YORK STATE CONTRACT	601.92

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2.11	GJM17-0079	GAS SAW W/DIAMOND CHAIN& PIPE CLAMP ACC. LINE MAINTNEANCE ADMAR SUPPLY CO INC	11/13/2017	3,245.00
2.12	HJM17-0008	RELIANCE MOTOR BRUSH VAN DE WATER SLUDGE MIXER MOTOR VOLLAND ELECTRIC EQUIPMENT CORP	11/13/2017	34.69
2.13	HM17-00006	HEALTH WAIVER REIMB DECEMBER 2017 HEATH WAIVER REIMB - RETIREE - DEC 2017 MATTHEW J BAUDO	11/13/2017	11,000.59
2.14	JAT17-0043	ARBITRAGE REBATE FOR 2007 BONDS CASH MANAGEMENT IRS FORM 8038-T INTERNAL REVENUE SERVICE (UTAH)	11/13/2017	48,318.60
2.15	JMW17-0244	HYDRANT PARTS KENNEDY K-11 REPAIR OF HYDRANTS EXPANDED SUPPLY PRODUCTS	11/13/2017	4,625.64
2.16	JMW17-0246	CURB BOX CLEANER REPLACEMENT BLADES ECWA T. MINA SUPPLY	11/13/2017	2,797.50
2.17	JMW17-0247	WATER MAIN MATERIALS, OP NUTS/STEMS ECWA CORE & MAIN	11/13/2017	149.10
2.18	JMW17-0251	WINTER GEAR STORES PERSONNEL DIVAL SAFETY EQUIPMENT INC	11/13/2017	177.00
2.19	LJM17-0157	OFFICE SUPPLIES SERVICE CENTER STAPLES ADVANTAGE (STATE CONTRACT)	11/13/2017 NEW YORK STATE CONTRACT	275.15
2.20	LJM17-0159	ANNUAL OCCUPANCY PERMIT NYS THRUWAY OLD SOWLES RD WATER LINE R.O.W. RENT NEW YORK STATE THRUWAY AUTHORITY	11/13/2017	100.00

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.21	LJM17-0160	OFFICE SUPPLIES SERVICE CENTER STAPLES ADVANTAGE (STATE CONTRACT)	11/13/2017	32.64 NEW YORK STATE CONTRACT
2.22	PDM17-0193	RENTAL OF ELECTRIC PUMP & VFD STP PLANT SERVICE AND SURFACE WASH XYLEM DEWATERING SOLUTIONS, INC.	11/13/2017	216.00
2.23	RFB17-0109	SLUDGE LEVEL MEASUREMENT STURGEON POINT USA BLUEBOOK	11/13/2017	389.80
2.24	RFB17-0110	CHLORINE VALVES AND FLEX LINES STURGEON POINT & VDW PERTECH	11/13/2017	2,910.00
2.25	RFB17-0111	PUMP HOSES STURGEON POINT W W GRAINGER INC (PALATINE)	11/13/2017	226.80 NEW YORK STATE CONTRACT
2.26	RFB17-0113	HARDWARE SUPPLIES OCT 2017 STURGEON POINT EVANS ACE HARDWARE (ERIE RD DERBY)	11/13/2017	18.35
2.27	SDB17-0203	DIESEL EXHAUST FLUID MECHANICS GARAGE SUPERIOR LUBRICANTS CO INC	11/13/2017	244.20 ERIE COUNTY CONTRACT
2.28	SDB17-0208	VEHICLE PARTS LINE MAINT FLEETPRIDE	11/13/2017	17.98
2.29	SDB17-0209	VEHICLE PARTS LINE MAINT FLEETPRIDE	11/13/2017	249.96
2.30	SDB17-0210	WINDSHIELD REPLACEMENT LINE MAINT SAFELITE FULFILLMENT INC	11/13/2017	230.29 ERIE COUNTY CONTRACT

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## Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.31	SDB17-0214	MISC SUPPLIES LINE MAINT FASTENAL COMPANY (PO BOX 1286)	11/13/2017	27.18 NEW YORK STATE CONTRACT
2.32	SDB17-0215	VEHICLE PARTS/SUPPLIES LINE MAINT NU-WAY AUTO PARTS - BUFFALO	11/13/2017	16.00
2.33	SDB17-0216	HYDRAULIC FLUID LINE MAINT KAMINSKI & SONS TRUCK EQUIPMENT	11/13/2017	16.79 ERIE COUNTY CONTRACT
2.34	SDB17-0217	WINSHIELD WASHER MECHANICS GARAGE SUPERIOR LUBRICANTS CO INC	11/13/2017	350.05 ERIE COUNTY CONTRACT
2.35	SDB17-0218	CYLINDER RENTAL MAINTENANCE SHOP JACKSON WELDING & GAS PRODUCTS	11/13/2017	57.60
2.36	SLZ17-0157	MISC. OFFICE SUPPLIES ELLCOTT SQUARE STAPLES ADVANTAGE (STATE CONTRACT)	11/13/2017	248.15 NEW YORK STATE CONTRACT
2.37	SLZ17-0160	MILEAGE EXP - A ALESSI ECWA ANTHONY J ALESSI (TROY DEL WAY)	11/13/2017	32.10
Total Purchase Orders:				37 85,864.69

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## Section: 3 Purchase Order Amendments

Item No.	Purchase Order No.	Rel No.	Description, Vendor and Amendment Reason	Date	Amendment Amount	
3.1	GJM17-0057		24 HOUR HAZWOPER COURSE PRODUCTION OCCUPATIONAL SAFETY & ENVIRONMENTAL ASSC ADDITIONAL ITEMS	11/09/2017	75.00	
			<u>Orig P/O Amt</u>	<u>Amendments</u>	<u>Total P/O Amt</u>	
			5,670.00	75.00	5,745.00	
3.2	JMW17-0232		HYDRAULIC BREAKER WITH ACCESSORIES LINE MAINTENANCE E.H.WACHS SHIPPING	11/07/2017	84.62	
			<u>Orig P/O Amt</u>	<u>Amendments</u>	<u>Total P/O Amt</u>	
			7,487.16	84.62	7,571.78	
3.3	PDM17-0174		CHLORINE PUMPING EQUIPMENT PUMP STATIONS JEM ENTERPRISES FREIGHT	11/07/2017	13.23	
			<u>Orig P/O Amt</u>	<u>Amendments</u>	<u>Total P/O Amt</u>	
			3,225.82	13.23	3,239.05	
3.4	SB17-00011		PHYTOPLANKTON SUPPLIES EMERGENCY ANALYSI WATER QUALITY PALL CORPORATION SHIPPING:EXW ORIGIN DESTINATION	11/06/2017	28.19	
			<u>Orig P/O Amt</u>	<u>Amendments</u>	<u>Total P/O Amt</u>	
			428.09	28.19	456.28	
Total Purchase Order Amendments:					<u>4</u>	<u>201.04</u>
Report Totals:					<u>85</u>	<u>907,975.95 **</u>

11/13/17

**VI. - UNFINISHED BUSINESS (RESOLUTIONS 3-4)**

**ITEM 3 - AUTHORIZATION TO REMOVE FROM THE TABLE THE AUTHORIZATION TO ENTER INTO A LEASE AGREEMENT WITH BELL ATLANTIC MOBILE SYSTEMS OF ALLENTOWN, INC., D/B/A VERIZON WIRELESS FOR THE LEASING OF SPACE ON THE ERIE COUNTY WATER AUTHORITY'S HARRIS HILL TOWER**

Motion by Mr. Simmeth seconded by Mr. Schad and carried to remove from the table the authorization to enter into a Lease Agreement with Bell Atlantic Mobile Systems of Allentown, Inc., d/b/a Verizon Wireless for the leasing of space on the Erie County Water Authority's Harris Hill Tower.

Ayes:

Noes:

**ITEM 4 - AUTHORIZATION TO ENTER INTO A LEASE AGREEMENT WITH BELL ATLANTIC MOBILE SYSTEMS OF ALLENTOWN, INC., D/B/A VERIZON WIRELESS FOR THE LEASING OF SPACE ON THE ERIE COUNTY WATER AUTHORITY'S HARRIS HILL TOWER**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, Bell Atlantic Mobile Systems of Allentown, Inc., d/b/a Verizon Wireless ("Wireless Company") desires to lease space on the Erie County Water Authority's ("Authority") Harris Hill Tower located on a parcel of land with a street address of 8660 Main Street, Clarence, New York; and

**WHEREAS**, Paul H. Riester, Director of Administration and Jacqueline Mattina, Deputy Associate Attorney have negotiated a lease agreement with Wireless Company for a five year period commencing January 1, 2018 and will be automatically renewed four (4) additional five (5) year terms; and

**WHEREAS**, Wireless Company will pay the Authority \$2,850.00 on the first day of each month; and

**WHEREAS**, Paul H. Riester, Director of Administration and Jacqueline Mattina, Deputy Associate Attorney recommend acceptance of said lease agreement by the Authority;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority enters into a lease agreement with Wireless Company for the leasing of space on the Authority's Harris Hill Tower under the terms and conditions set forth in said lease agreement; and be it further

**RESOLVED:** That the Chairman hereby is authorized to execute said lease agreement on behalf of the Authority; and be it further

**RESOLVED:** That the Secretary hereby is authorized to forward an executed copy of said lease agreement together with a certified copy of this resolution to Wireless Company.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

**VII. - NEW BUSINESS (RESOLUTIONS 5-20)**

**ITEM 5 - AUTHORIZATION TO AMEND ITEM NO. 7 OF THE MINUTES OF THE MEETING OF THE ERIE COUNTY WATER AUTHORITY HELD ON JULY 13, 2017 IN CONNECTION WITH THE APPROVAL OF AMENDMENT NO. 3 OF EMA, INC. FOR MANAGEMENT AND OPERATIONS ENHANCEMENTS, ASSISTANCE IN OPTIMIZING OPERATIONS AND MAINTENANCE, IDENTIFIED AS CONTRACT NO. EMA-003, PROJECT NO. 201400160**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, Heretofore and on the 13<sup>th</sup> day of July, 2017 the Erie County Water Authority ("Authority") authorized Amendment No. 3 of EMA, Inc. for management and operations enhancements, assistance in optimizing operations and maintenance, identified as Contract No. EMA-003; and

**WHEREAS**, Earl Jann, Executive Director advised that the body of the resolution should be amended to read as follows:

**“WHEREAS**, Heretofore and on the 4<sup>th</sup> day of September, 2014, the Erie County Water Authority ("Authority") entered into a Professional Services Contract with EMA, Inc. to provide the Authority with services identified as Management and Operations Enhancements, Assistance in Optimizing Operations and Maintenance; and

**WHEREAS**, It is in the best interest of the Authority to manage the design, the existing vendor, EMA shall be responsible for the enhancement completion; and

**WHEREAS**, Said consultant has submitted Amendment No. 3 in the total sum of \$265,056.00 to be divided \$188,390.00 for the WAN project and \$76,666.00 to fund additional services of the IT Director for the year 2017; and

**WHEREAS**, The reason for said change is to complete services for enhancements through 2017; and

**WHEREAS**, Paul H. Riester, Director of Administration recommends approval of said Amendment No. 3;

**NOW, THEREFORE, BE IT RESOLVED:**

That Amendment No. 3 of EMA, Inc. in the amount of \$265,056.00 to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Amendment No. 3 on behalf of the Authority.”.

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority hereby amends Item No. 7 of the Minutes of the Meeting of the Authority held on July 13, 2017 to read as noted above.

Ayes: Three; Commrs. Anderson, Schad and Simmeth  
Noes: None

**ITEM 6 - AUTHORIZATION TO ACCEPT THE CONSTRUCTION AND INSTALLATION OF 900 LINEAR FEET OF EIGHT (8") INCH C900 PIPE, TWO (2) HYDRANTS, TWO (2) LINE VALVES AND APPURTENANCES IN DONEGAL MANOR/WATERFORD ESTATES PH-3, PT-F, TOWN OF CLARENCE, PROJECT NO. 201700049, EC NO. 6952**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, The Erie County Water Authority ("Authority"), by resolution dated July 27, 2017, identified as Item No. 3, of the Minutes of that meeting, accepted the proposal of Forbes Capretto Homes for the construction and installation of approximately 923 linear feet of eight (8") inch PVC watermain, two (2) hydrants, one (1) line valve and appurtenances in Donegal Manor/Waterford Estates PH-3, PT-F, Town of Clarence, identified by Work Authorization No. EC 6952; and

**WHEREAS**, The Bill of Sale dated October 6, 2017 and the Schedule of Inventory dated September 20, 2017 have been approved by Russell J. Stoll, Executive Engineer and the construction and installation of 900 linear feet of eight (8") inch C900 pipe, two (2) hydrants, two (2) line valves and appurtenances in Donegal Manor/Waterford Estates PH-3, PT-F, Town of Clarence have been installed in accordance with the specifications of the Authority as certified; and

**WHEREAS**, The Division of Environmental Health of the Health Department of the County of Erie has approved the completed works for public water supply improvement for Donegal Manor/Waterford Estates PH-3, PT-F, Town of Clarence; and

**WHEREAS**, Karen A. Prendergast, Comptroller has reviewed the costs of the main and hydrants and finds them reasonable and correct; and

**WHEREAS**, Russell J. Stoll, Executive Engineer recommends approval and acceptance of said main and hydrants;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority accept the construction and installation of 900 linear feet of eight (8") inch C900 pipe, two (2) hydrants, two (2) line valves and appurtenances in Donegal Manor/Waterford Estates PH-3, PT-F, Town of Clarence, New York, and said main, hydrants and valves be added to the property records of the Authority.

Ayes: Three; Commrs. Anderson, Schad and Simmeth  
Noes: None

**ITEM 7 - APPROVAL OF CREDIT CHANGE ORDER NO. 3 OF STC CONSTRUCTION, INC. FOR CONTRACT NO. MP-77B, PINE HILL PUMP STATION IMPROVEMENTS, PROJECT NO. 201300120, CONTRACT NO. 16-04-01 - \$29,690.16**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, Heretofore and on the 3<sup>rd</sup> day of December, 2015, the Erie County Water Authority ("Authority") entered into a contract with STC Construction, Inc. for Contract No. MP-77B, Pine Hill Pump Station Improvements, identified as Contract No. 16-04-01; and

**WHEREAS**, Said contractor has submitted Credit Change Order No. 3 to provide for the following changes:

1. Contract provisions modification to change contract times for Final Completion.
2. Addition of pump bearing RTDs for each of the 3 pumps.
3. Addition of exterior light fixtures above doors.
4. Addition of new card access reader and electrical configuration by Stanley Security.
5. Addition of new intrusion alarms with electrical configuration. Hot water heater upgraded from 20A to 40A.
6. Reduce value of Bid Item 2, Contingency Allowance for VFD Work from Contract.
7. Reduce value of Bid Item 3, Contingency Allowance for Miscellaneous Repair Work and National Grid Work from Contract.
8. Reduce value of Bid Item 4, Contingency Allowance for Hazardous Material Abatement from Contract; and

**WHEREAS**, The reasons for said changes are as follows:

1. Schedule impacts due to delays beyond the contractors control. Change completion time for Final Completion from August 31, 2017 to October 31, 2017.
2. Addition of pump bearing RTDs requested by Owner.
3. Addition of exterior lights above doors requested by Owner.
4. Addition of new card access reader and electrical configuration by Stanley Security requested by Owner.
5. Addition of new intrusion alarms and electrical configuration. Upgraded hot water heater from 20A to 40A requested by Owner.
6. The Contingency Allowance in the Contract is reduced from \$38,815.53 to \$0.00.
7. The Contingency Allowance in the Contract is reduced from \$1,096.03 to \$0.00.
8. The Contingency Allowance in the Contract is reduced from \$19,580.00 to \$0.00; and

**WHEREAS**, Arcadis CE, Inc., Consulting Engineers and Russell J. Stoll, Executive Engineer recommend approval of said Credit Change Order No. 3;

**NOW, THEREFORE, BE IT RESOLVED:**

That Credit Change Order No. 3 of STC Construction Inc. to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Credit Change Order No. 3 on behalf of the Authority.

Ayes: Three; Commrs. Anderson, Schad and Simmeth  
Noes: None

**ITEM 8 - AUTHORIZATION TO EXTEND THE AGREEMENT WITH TRANSWAVE COMMUNICATIONS SYSTEMS, INC. TO PROVIDE MICROWAVE RADIO MAINTENANCE SERVICES, PROJECT NO. 201600009, CONTRACT NO. TCS-002**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, Heretofore and on the 17<sup>th</sup> day of December, 2015 the Erie County Water Authority ("Authority") entered into an Agreement with Transwave Communications Systems, Inc. to provide microwave radio maintenance services; and

**WHEREAS**, The Agreement will expire on December 31, 2017; and

**WHEREAS**, Pursuant to Paragraph 3.2 of the Agreement (Contract Period) the agreement may be renewed at the option of both parties hereto for not more than two 1-year consecutive years on the same terms and conditions provided for herein; and

**WHEREAS**, Transwave Communications Systems, Inc. submitted a letter requesting the Authority extend the contract for another one year period; and

**WHEREAS**, Robert J. Lichtenthal, Jr., Deputy Director advises that it is in the best interest of the Authority to exercise its option to extend the contract for another one year period and recommends extending the contract;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority extends the Agreement with Transwave Communications Systems, Inc. to provide microwave radio maintenance services for a one year period on the same terms and conditions provided for herein.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

**ITEM 9 - RATIFICATION OF THE INSTALLATION OF HYDRANTS AND VALVES AND RETIREMENT OF EXISTING HYDRANTS AND VALVES - VARIOUS LOCATIONS**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, The Engineering Department of the Erie County Water Authority ("Authority") advised that hydrants and valves were installed as part of the Authority's program to keep pace with improvements in fire fighting technology, as follows:

Replace existing 12" by 20' length of CI main, Village of Lackawanna with a new 20' length of ductile iron 12" pipe on 8/3/17. Work done by ECWA forces under Work Authorization No. 107.200 6962.

Main originally installed in 1959 was scrapped.

Replace existing 5' hydrant at 8901 The Fairways, Town of Clarence with a new 5' Kennedy K81 hydrant on 5/8/17. Work done by ECWA forces under Work Authorization No. 107.200 6964.

Hydrant originally installed prior to 10/1/99 was scrapped and retired under R170023.

Replace existing 5' hydrant at 84 Fernwood Avenue, Town of West Seneca with a new 5' Kennedy K81 hydrant on 9/6/17. Work done by ECWA forces under Work Authorization No. 107.200 6968.

Hydrant originally installed in 1929 was scrapped and retired under R170025.

Replace existing 8" valve at 5200 Brookhaven Drive, Town of Clarence with a new 8" resilient seat valve on 9/12/17. Work done by ECWA forces under Work Authorization No. 107.200 6967.

Valve originally installed prior to 10/1/99 was scrapped and retired under R170024.

Replace existing 5' hydrant at 72 Lackawanna Avenue, Village of Sloan with a new 5' Kennedy hydrant on 9/20/17. Work done by ECWA forces under Work Authorization No. 107.200 6971.

Hydrant originally installed in 1955 was scrapped and retired under R170027.

Replace existing 5' hydrant at 5290 Greenhurst Road, Town of Clarence with a new 5' Kennedy hydrant on 8/30/17. Work done by ECWA forces under Work Authorization No. 107.200 6972.

Hydrant originally installed prior to 10/1/99 was scrapped and retired under R170028;  
and

**WHEREAS**, Russell J. Stoll, Executive Engineer ratifies said installations and work;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority approve the retirement of the abovementioned hydrants and valves at the abovementioned locations; and be it further

**RESOLVED:** That the installation of the new hydrants and valves in the abovementioned locations, as part of the Authority's continuing program to improve its facilities is hereby approved, ratified and confirmed.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

**ITEM 10 - AUTHORIZATION TO REFUND SERVICE CONNECTION FEE TO  
KRZYSZTOF BIERNAT - \$400.00**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, On the 28<sup>th</sup> day of August 2017, Krzysztof Biernat applied for a 1 ½ inch service to 86 Pavement Road, Town of Lancaster, New York and deposited with the Erie County Water Authority ("Authority") the sum of \$2,400.00; and

**WHEREAS**, Donna Spencer, Customer Service Representative, has advised that only a one-inch tap was needed; and

**WHEREAS**, Karen A. Prendergast, Comptroller, recommends that the Authority refund the \$400.00 deposit of Krzysztof Biernat; and

**NOW, THEREFORE, BE IT RESOLVED:**

That the Comptroller is hereby authorized and directed to refund \$400.00 to Krzysztof Biernat.

Ayes: Three; Comms. Anderson, Schad and Simmeth

Noes: None

**ITEM 11 - AUTHORIZATION TO REFUND SERVICE CONNECTION FEE TO ST. FRANCIS HIGH SCHOOL - \$2,400.00**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, On the 5<sup>th</sup> day of June, 2017, St. Francis High School applied for a two-inch service to 4129 Lake Shore Road, Town of Hamburg, New York and deposited with the Erie County Water Authority ("Authority") the sum of \$2,400.00; and

**WHEREAS**, Donna Spencer, Customer Service Representative, has advised that the contractor found an existing service on the parcel, and therefore, no connection is needed; and

**WHEREAS**, Karen A. Prendergast, Comptroller, recommends that the Authority refund the \$2,400.00 deposit of St. Francis High School; and

**NOW, THEREFORE, BE IT RESOLVED:**

That the Comptroller is hereby authorized and directed to refund \$2,400.00 to St. Francis High School.

Ayes: Three; Comms. Anderson, Schad and Simmeth

Noes: None

**ITEM 12 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER  
AUTHORITY'S ANNUAL CAPITAL BUDGET FOR FISCAL YEAR 2017**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, In a resolution dated November 17, 2016, the Erie County Water Authority (the "Authority") adopted its Annual Capital Budget for the fiscal year 2017; and

**WHEREAS**, From time to time, due to changes in spending priorities, availability of funds, or changes in other circumstances, the Authority finds it proper to amend its Budget to reflect such changes; and

**WHEREAS**, The Authority has been advised by Leonard Kowalski, Senior Distribution Engineer, additional funding is needed for capital budget item#101268, project NC-35 – Ball Pump Station – Electrical Substation; and

**WHEREAS**, Additionally, it has been determined that new leak detection equipment should be purchased in 2017 before winter; and

**WHEREAS**, In order to provide the additional funding for these projects, funds within the Capital Budget will need to be re-allocated as follows:

<u>Unit No</u>	<u>Capital No:</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>
2020	101342	Leak Detection Equipment	\$ 40,000	
2520	101268	NC-35	<u>100,000</u>	
2510	101015	NC-34		\$ 40,000
2520	101175	Hamburg Storage Tank		<u>\$ 100,000</u>
Totals			\$ 140,000	\$ 140,000

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority's Annual Capital Budget for the fiscal year 2017 be amended as listed above.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

**ITEM 13 - NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) DETERMINATION RELATIVE TO VERIZON WIRELESS INTENTION TO LEASE SPACE FOR CELLULAR COMMUNICATION EQUIPMENT ON THE EXISTING TOWER AT THE ERIE COUNTY WATER AUTHORITY'S HARRIS HILL PUMPING STATION IN THE TOWN OF CLARENCE, NEW YORK**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, Bell Atlantic Mobile Systems of Allentown, Inc., d/b/a Verizon Wireless, intends to lease space for the installation of cellular communication equipment on, and at the base of the existing 100 ft. tower at the Erie County Water Authority's (Authority) Harris Hill Pumping Station located at 8660 Main Street in the Town of Clarence, New York; and

**WHEREAS**, The construction of these improvements are subject to the New York State Environmental Quality Review Act (SEQRA); and

**WHEREAS**, The proposed project has been determined to be a Type II action under SEQR (Section 617.5(c)(2)) of 6 NYCRR Part 617 in that the project involves the replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, and a short Environmental Assessment Form has been completed for the project; and

**WHEREAS**, Guidance documents published by the New York State Department of Environmental Conservation of Type II actions state "if a small dish antenna or repeater box is mounted on an existing structure such as a building, radio tower, or tall silo, the action would be Type II"; and

**WHEREAS**, In accordance with the SEQRA, Type II actions have been determined to not have a significant impact on the environment or are otherwise precluded from environmental review under Conservation Law Article 8;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority hereby determines that the proposed project is a Type II action and therefore, is not anticipated to result in any significant adverse environmental impact; and be it further

**RESOLVED:** In accordance with SEQR, no SEQR determination or significance, Environmental Impact Statement or findings statement is required.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

**ITEM 14 - CREATION OF ONE POSITION OF SECURITY OFFICER (ECWA)**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, Pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority (“Authority”) has the authority to appoint an attorney and an engineer and such additional officers and employees as it may require for the performance of its duties, fix and determine their qualifications, duties and compensation, subject to the provisions of the Civil Service Law of the State of New York and such rules as the Personnel Officer of the Count of Erie may adopt and make applicable to such authority; and

**WHEREAS**, Article V, Section 6 of the By-Laws of the Erie County Water Authority grants to the Authority the right to name and appoint from time to time an attorney or engineer and employees as it may require for the performance of its duties, fix their qualification, duties and compensation, subject to the provisions of the Civil Service Law of the State of New York;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Erie County Water Authority does hereby create the position of Security Officer (ECWA), Salary Grade 19E of the Authority’s Career and Salary Plan, subject to the review and approval of the Erie County Personnel Officer effective November 13, 2017.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

**ITEM 15 - AUTHORIZATION TO ADOPT THE 2018 OPERATING AND MAINTENANCE BUDGET**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, The Annual Operating and Maintenance Budget for the fiscal year 2018 has been presented and fully reviewed by Russell J. Stoll, Executive Engineer, Robert J. Lichtenthal, Jr., Deputy Director, Earl Jann, Executive Director, Joseph T. Burns, Secretary to the Authority and Steven V. D’Amico, Business Office Manager, who recommend its adoption;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Annual Operating and Maintenance Budget for the fiscal year 2018 be adopted as presented; and be it further

**RESOLVED:** That said Annual Operating and Maintenance Budget and a certified copy of this resolution be filed with (a) Manufacturers and Traders Trust Company as Fiscal Agent for

the 1998 B, 2003 F, 2007 and 2008 Bonds, issued under the Fourth General Water Revenue Bond Resolution and (b) the New York State Environmental Facilities Corporation for the Series 1998 B Bonds and Series 2003F Bonds pursuant to the Project Financing Loan Agreements; and be it further

**RESOLVED:** That the Comptroller is authorized to advance monies for the Extension and Improvement Fund for the Capital Program.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

**ITEM 16 - AUTHORIZATION TO ADOPT THE 2018 ANNUAL CAPITAL BUDGET**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS,** The Annual Capital Budget for the fiscal year 2018 has been presented and fully reviewed by Russell J. Stoll, Executive Engineer, Robert J. Lichtenthal, Jr., Deputy Director, Earl Jann, Executive Director, Joseph T. Burns, Secretary to the Authority and Steven V. D'Amico, Business Office Manager, who recommend its adoption;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Annual Capital Budget for the fiscal year 2018 be adopted as presented; and be it further

**RESOLVED:** That said Annual Capital Budget and a certified copy of this resolution be filed with (a) Manufacturers and Traders Trust Company as Fiscal Agent for the 1998 B, 2003 F, 2007 and 2008 Bonds, issued under the Fourth General Water Revenue Bond Resolution and (b) the New York State Environmental Facilities Corporation for the Series 1998 B Bonds and Series 2003 F Bonds pursuant to the Project Financing Loan Agreements; and be it further

**RESOLVED:** That the Comptroller is authorized to advance monies for the Extension and Improvement Fund for the Capital Budget described in said Annual Capital Budget in contemplation of replenishment of the fund through subsequent sale of bonds or other permissible funding instruments as required.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

**ITEM 17 - AUTHORIZATION TO TABLE VACATION ALLOWANCE 1**

Motion by Mr. Schad seconded by Mr. Simmeth and carried to table Vacation Allowance 1 relative to Jacqueline Mattina, Deputy Associate Attorney be granted ten (10) days vacation credits per annum in addition to the vacation credits to be earned as outlined in Policy No. 41 (amended as of 12/31/2009) of the Authority's Human Resources Policy & Procedure Manual.

Ayes: Three; Commrs. Anderson, Schad and Simmeth  
Noes: None

**ITEM 18 - AUTHORIZATION TO TABLE VACATION ALLOWANCE 2**

Motion by Mr. Simmeth seconded by Mr. Schad and carried to table Vacation Allowance 2 relative to Darlene Sikorski-Petritz, Deputy Associate Attorney be granted ten (10) days vacation credits per annum in addition to the vacation credits to be earned as outlined in Policy No. 41 (amended as of 12/31/2009) of the Authority's Human Resources Policy & Procedure Manual.

Ayes: Three; Commrs. Anderson, Schad and Simmeth  
Noes: None

**ITEM 19 - AUTHORIZATION FOR RICHARD DEREN, NETWORK SPECIALIST TO ATTEND THE CISCO IP SWITCHED NETWORKS SEMINAR IN IRVING, TEXAS**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, The Erie County Water Authority deems it advisable for Richard Deren, Network Specialist to attend the CISCO IP Switched Networks Seminar in Irving, Texas at a total estimated cost of \$5,500.00;

**NOW, THEREFORE, BE IT RESOLVED:**

That Richard Deren, Network Specialist is hereby authorized to travel to Irving, Texas from December 10, 2017 to December 15, 2017 to attend the CISCO IP Switched Networks Seminar at a total estimated cost of \$5,500.00.

Ayes: Three; Commrs. Anderson, Schad and Simmeth  
Noes: None

**ITEM 20 - Service Connection Work Order List:**

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve Service Connection Work Order Nos. 2017-36, 2017-37 and 2017-38, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

ERIE COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

RUN DATE 10/20/2017  
PAGE: 1

TO: KANDEY COMPANY INC  
19 RANSIER DR  
WEST SENECA NY 14224-2245

NO.: 2017-36  
DATE: 10/20/2017  
CONTRACT: 17-04-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY	MAIN	SERVICE PERMIT PAYMENT	BILLING CONN. FEE	BILLING ACCOUNT NO
950431	264 RIDGE RD	LACKAWANNA	COMM SVCS 5TH HOUSING LLC	6"	Combo				21,200.00	60625735-8	

COMMENTS: OWIP 61352

DISTRIBUTION ENGINEER: *Samuel H. Kowalke 10/23/17*

COMPTROLLER: *Karen A. Rediger*

SECRETARY: *[Signature]*

CONDITIONS  
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.  
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*Ans*  
*10-20-17*

ERIE COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

RUN DATE 10/20/2017  
PAGE: 2

TO: RUSSO DEVELOPMENT INC  
535 WEST MAIN ST  
SPRINGVILLE NY 14141

NO.: 2017-36  
DATE: 10/20/2017  
CONTRACT: 17-02-01

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SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
959993	4587 GENTWOOD DR	CLARENCE	REGENCY BUILDERS LLC	1"	Residential		T		2,000.00	60614115-1
315913408	11 WATERWAY LN	AMHERST	MARRANO MARC EQUITY CORP	3/4	Residential	WATER DISTRICT	A		2,000.00	60588656-4
315913409	17 WATERWAY LN	AMHERST	MARRANO MARC EQUITY CORP	3/4	Residential	WATER DISTRICT	A		2,000.00	60588657-6
315913992	2565 DODGE RD	AMHERST	REGENCY BUILDERS LLC	1"	Residential	WATER DISTRICT	C		2,000.00	60626656-1

DISTRIBUTION ENGINEER: *Samuel Kwakke 10/23/17*      COMPTROLLER: *Karen A. Perdue*      SECRETARY: *J. D.*

CONDITIONS  
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.  
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*Done  
10-20-17*

ERIE COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

RUN DATE 10/20/2017  
PAGE: 3

TO: 716 SITE CONTRACTING, INC.  
7311 WARD RD.  
NORTH TONAWANDA, NY 14120

NO.: 2017-36  
DATE: 10/20/2017  
CONTRACT: 17-03-01

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SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CORR. FEE	BILLING ACCOUNT NO
960462	2676 LAKEVIEW RD	HAMBURG	ALLIANCE CONSTRUCTION OF	3/4	Residential		C		2,000.00	60626768-8
515902777	3381 NORTH BOSTON RD	EDEN	KEITH SCHEETZ	3/4	Residential	WATER DISTRICT	C		2,000.00	60626773-9
603909239	54 VISTA CT	W SENECA	MARRANO MARC EQUITY CORP	3/4	Residential	WATER DISTRICT			2,000.00	60613635-2

DISTRIBUTION ENGINEER: *Lawrence Kovalchik 10/23/17*      COMPTROLLER: *Karen A. Berdeyas*      SECRETARY: *[Signature]*

CONDITIONS  
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.  
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*Check  
10-20-17*

ERIE COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

RUN DATE 10/27/2017  
PAGE: 1

TO: RUSSO DEVELOPMENT INC  
535 WEST MAIN ST  
SPRINGVILLE NY 14141

NO.: 2017-37  
DATE: 10/27/2017  
CONTRACT: 17-02-01

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SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
960474	3827 BILLO RD	ALDEN	GIUSEPPE HOLDINGS LLC	2"	Residential		S		2,400.00	60627032-0
COMMENTS: EASEMENT IN LEGAL DEPT TAP ON GENESEE ST										
960468	1234 LOSSON RD	CHEEKTOWGA	CHEEKTOWGA ALLIANCE CONSTRUCTION OF	1"	Residential		C		2,000.00	60626966-8
960464	8990 ROBERTS GROVE	CLARENCE	FORBES HOMES INC	3/4"	Residential		T		2,000.00	60626949-2
315913318	27 CHERRY LAUREL LN	AMHERST	MARRANO MARC EQUITY CORP	3/4"	Residential	WATER DISTRICT	A		2,000.00	60580960-7
315913990	EDGEWATER DR	AMHERST	BONCREST DEV LLC	2"	Domestic	WATER DISTRICT	A		2,400.00	60626245-0
715903710	5358 WILLIAM ST	LANCASTER	DAVID KOREAK	1"	Residential	WATER DISTRICT	C		2,000.00	25156760-9
715905331	76 TRANQUILITY TRL	LANCASTER	ESSEX HOMES OF WNY	3/4"	Residential	WATER DISTRICT			2,000.00	60543423-8

DISTRIBUTION ENGINEER: *Joseph Kruehli* 10/27/17      COMPTROLLER: *Karen A. Breyer*      ASST. SECRETARY: *Roby G. Tuttle*  
ASST. SECRETARY

CONDITIONS  
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.  
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*DMF*  
10-27-17

ERIE COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

RUN DATE 10/27/2017  
PAGE: 2

TO: 716 SITE CONTRACTING, INC.  
7311 WARD RD.  
NORTH TONAWANDA, NY 14120

NO.: 2017-37  
DATE: 10/27/2017  
CONTRACT: 17-03-01

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SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
958918	4251 ARTHUR CT	HAMBURG	RYAN HOMES	3/4	Residential				2,000.00	60590624-1
958919	4253 ARTHUR CT	HAMBURG	RYAN HOMES	3/4	Residential				2,000.00	60590625-3
958920	4255 ARTHUR CT	HAMBURG	RYAN HOMES	3/4	Residential				2,000.00	60590626-5
958921	4257 ARTHUR CT	HAMBURG	RYAN HOMES	3/4	Residential				2,000.00	60590627-7
960467	6808 BOSTON STATE RD	HAMBURG	ALLIANCE CONSTRUCTION OF	1"	Residential		S		2,000.00	60626965-6
960469	6725 HELTZ RD	HAMBURG	ALLIANCE CONSTRUCTION OF	1"	Residential				2,000.00	60626967-0
960470	1701 LAKEVIEW RD	HAMBURG	MARRANO MARC EQUITY CORP	3/4	Residential		C		2,000.00	60626969-4
COMMENTS: SURVEY WITH APPL										
918001023	2210 BLAKELEY RD	AURORA	BENJAMIN WOODS	1"	Residential	WATER DISTRICT	C		2,000.00	60627035-6
COMMENTS: NO FRONTAGE- EASEMENT WITH APPL										

ERIE COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

RUN DATE 10/27/2017  
PAGE: 3

TO: 716 SITE CONTRACTING, INC.  
7311 WARD RD.  
NORTH TONAWANDA, NY 14120

NO.: 2017-37  
DATE: 10/27/2017  
CONTRACT: 17-03-01

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SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
341000180	1313 WISCONSIN RD	EVANS	JEFF MAYER	3/4	Residential	WATER DISTRICT			2,000.00	60626947-8
COMMENTS: SURVEY SHOWS HOME 56' FROM ROW										
854909121	25 WENTWORTH DR	ORCHR PARK	FORBES HOMES INC	3/4	Residential	WATER DISTRICT			2,000.00	60571239-1
865909356	18 ALYSON DR	ORCHR PARK	ESSEX HOMES OF WNY	3/4	Residential	WATER DISTRICT			2,000.00	60601088-7

DISTRIBUTION ENGINEER: James J. Kovalich 10/27/17      COMPTROLLER: Karen A. Rediger      ASS. SECRETARY: Robert L. Lutzke  
ASS. SECRETARY

CONDITIONS  
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.  
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*JMLB*  
10-27-17

ERIE COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

RUN DATE 11/02/2017  
PAGE: 1

TO: KANDEY COMPANY INC  
19 RANSIER DR  
WEST SENECA NY 14224-2245

NO.: 2017-38  
DATE: 11/02/2017  
CONTRACT: 17-04-01

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SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
959930	5844 SOUTHWESTERN BLVD	HAMBURG	SHARMA DEVELOPMENT LLC	2"	Domestic		S		2,400.00	60612949-6
COMMENTS: ALSO 8" PFP OWIP# 61350										
959931	5844 SOUTHWESTERN BLVD	HAMBURG	SHARMA DEVELOPMENT LLC	8"	PFP		S		11,900.00	60612950-9
COMMENTS: ALSO 2" DCM OWIP# 61358										
960447	1845 UNION RD	W SENECA	WEST SENECA FIRE DIST #2	6"	PFP		S		10,400.00	60626140-8
COMMENTS: TRAINING HYDRANT NO BACKFLOW NEEDED JUST CONTRACTS AND PAYMT FOR SVC CONN OWIP # 61357										

DISTRIBUTION ENGINEER: *Jessie Kavalik - 11/2/17*      COMPTROLLER: *Karen A. Rindge*      ASS. SECRETARY: *Robert J. Dullis*  
 SECRETARY: *ASS. Secretary*

CONDITIONS  
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.  
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

11-2-17  
*DMG*

ERIE COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

RUN DATE 11/02/2017  
PAGE: 2

TO: RUSSO DEVELOPMENT INC  
535 WEST MAIN ST  
SPRINGVILLE NY 14141

NO.: 2017-38  
DATE: 11/02/2017  
CONTRACT: 17-02-01

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SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
950478	5919 KILKENNY MANOR	CLARENCE	FORBES HOMES INC	3/4	Residential		T		2,000.00	60527131-0
950483	3925 HEROY RD	CLARENCE	EDWARD KELEMAN	1"	Residential		T		2,000.00	60527176-4

COMMENTS: SURVEY WITH APPL

DISTRIBUTION ENGINEER: *Joseph K. Kuehl - 11/2/17*      COMPTROLLER: *Karen A. Prud'homme*      ASST. SECRETARY: *Robert L. Lickley*  
*Asst. Secretary*

CONDITIONS  
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.  
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*11-2-17  
DMS*

ERIE COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

RUN DATE 11/02/2017  
PAGE: 3

TO: 716 SITE CONTRACTING, INC.  
7311 WARD RD.  
NORTH TONAWANDA, NY 14120

NO.: 2017-38  
DATE: 11/02/2017  
CONTRACT: 17-03-01

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SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
960064	6737 WILLOW RIDGE DR	HAMBURG	RYAN HOMES	3/4	Residential				2,000.00	60615403-3
960294	4649 LOGANS LN	HAMBURG	RYAN HOMES	3/4	Residential				2,000.00	60621952-4
905001024	1693 SWEET RD	AURORA	CUSTOM BUILDERS OF WNY	1"	Residential	WATER DISTRICT			2,000.00	60627148-5
COMMENTS: SURVEY WITH APPL/ APROX 1,100 FROM ROW										
916000941	10 REED HILL DR	AURORA	WETZEL DEVELOPMENT LLC	3/4	Residential	WATER DISTRICT			2,000.00	60588517-0
918001025	1955 BOIES RD	AURORA	CUSTOM BUILDERS OF WNY	1"	Residential	WATER DISTRICT	C		2,000.00	60627149-7
COMMENTS: SURVEY SHOWS HOUSE APROX 480' FROM ROW										
345000175	1954 EDEN EVANS CENTER RD	EVANS	PAUL SANCHEZ	3/4	Residential	WATER DISTRICT	C		2,000.00	60624021-4
854909096	37 GOLDEN CRESCENT WAY	ORCHER PARK	FORBES HOMES INC	3/4	Residential	WATER DISTRICT			2,000.00	60571214-9

DISTRIBUTION ENGINEER: James H. Kralich - 11/2/17      COMPTROLLER: Karen A. Pendergast      ASS. SECRETARY: Robert J. Lattinella  
ASS. SECRETARY

CONDITIONS

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.  
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

11-2-17  
AMS

**VIII. - ADJOURNMENT**

Motion by Mr. Simmeth, second by Mr. Schad and carried that the meeting adjourn.

J. T. Burns

Joseph T. Burns  
Secretary to the Authority

SLZ

11/13/17